

**APPLICATION BY A LICENCED DAY NURSERY WHICH IS A REGISTERED CHARITY
OPERATING IN A RESIDENTIAL CLASS UNDER THE ASSESSMENT ACT**

City of Greater Sudbury By-law 2006-285F

1. It, (*corporate name*) _____
(Hereinafter called the "Applicant")
is registered as a charity under registration number _____
and is licenced as a day nursery under the *Day Nurseries Act*, under Licence Number

2. The Applicant hereby applies for a tax rebate for the taxation year _____
with respect to the property at _____
(Address)
and legally described as _____
(Hereinafter called the "Property")

NOTE: Choose and complete the applicable version of paragraph 3 below, depending upon whether the applicant is the owner or the tenant of the property - only ONE version of paragraph 3 should be completed

Complete this version of paragraph 3 IF the Applicant is the Owner of the Property

3. () The Applicant is the sole owner of the Property and occupied all of the Property during the following period in the year to which this application for rebate applies:

OR

The Applicant is the sole owner of the Property and occupied part of the Property during the following period in the year to which this application applies: _____
and part of the Property was
() vacant during the period _____
() occupied by a tenant under a lease during the period _____
() occupied by other occupier during the period _____
The Applicant received compensation for () all () part () none of the property taxes from any tenant or other occupier of the Property during the year to which this application for rebate applies.

OR Complete this version of paragraph 3 IF the Applicant is the Tenant of the Property

3. The Applicant () leased and () occupied the Property () in whole () in part under a () net lease OR () gross lease with _____
(Name of Landlord/Owner) _____
during the period _____ during the year to which this application applies and pursuant to that lease, () paid property taxes in addition to rent or () paid property tax as part of the rent paid.

4. The Property Roll Number is _____

5. The Property was assessed as residential class

6. The mailing address of the Applicant (*if different than property address*) is _____

7. The contact person for the Applicant is _____
(Name),
who is the _____ (position)
and he/she can be reached at _____ (Phone Number)

8.(1) The Applicant has filed each of the following in support of its application:
(g) a notarial copy of its letters patent or incorporating document; and
(h) a copy of the approval granting a charitable registration number or other satisfactory evidence that the Applicant holds a charitable registration number;
(i) a notarial copy of the licence issued under the *Day Nurseries Act*, and evidence satisfactory to the Tax Collector that same is in good standing.

- (2) Where the Applicant leased from the Owner, all or part of the Property in respect of which the application is made, the Applicant has filed each of the items identified in Column A below, and where the Applicant owned the Property in respect of which the application is made, the Applicant has filed each of the items identified in Column B below:

Column A Situation in which the Applicant leases space in the Property	Column B Situation in which the Applicant owns the Property
(a) a copy of the lease for all/part of the Property	(a) evidence of ownership of the Property
(b) evidence of the square footage of the total rental space in the building on the Property and evidence of the square footage occupied by the applicant licenced day care & registered charity - NB - if this information is not set out in the lease, a statutory declaration of the Landlord may be acceptable	(b) evidence of the square footage of the total rental space in the building on the Property, and evidence of the square footage occupied by the applicant licenced day care & registered charity
(c) evidence that the property tax for the year has been paid by the owner/landlord - e.g. tax receipt	(c) evidence that the Applicant has paid the property tax for the year - e.g. tax receipt
(d) evidence that the tenant has paid its share of the property tax for the year to the owner/landlord - e.g. receipt from the owner/landlord	(d) evidence that no part of the taxes for the Property is recovered from a tenant in the Property owned by the applicant licenced day care & registered charity OR particulars of the amount of any taxes recovered from a tenant(s) in the property e.g. a declaration

10. The Applicant certifies the information herein is true and accurate.

Date of Application: _____

Name of Applicant

PER:

Authorized signing officers

NOTE: THIS APPLICATION CANNOT BE PROCESSED UNLESS ALL OF THE INFORMATION AND SUPPORTING DOCUMENTATION REQUESTED IS PROVIDED